Annexure-B 1

BENGALURU METROPOLITAN TRANSPORT CORPORATION
CENTRAL OFFICES, STORES AND PURCHASE BRANCH,
BENGALURU-560027

Sub: Engaging an agency to run the Crèche (Day Care Centre) for Working Mother Children's at Shanthinagar, BMTC Central Office.
Ref: Tender No. BMTC/2023-24/SE0079.

STANDARD TERMS & CONDITIONS

Note: The Tenderer should agree for the payment and Security Deposit clause of the Tender. The offers which do not agree for the payment and security deposit clause of the Tender will be considered as Conditional offers and will not be considered for evaluation.

1. **Submission of Tender Documents:**

i) The Tender shall be submitted through Karnataka Public Procurement Portal (http://kppp.karnataka.gov.in). Vendors need to register the Karnataka Public Procurement Portal to submit their bids online. The tender document can be viewed free of cost on Karnataka Public Procurement Portal.

ii) The Tender is invited as per the provisions of the Karnataka Transparency in Public Procurement Act-1999 in **Single cover system** i.e., Commercial offer only. The following documents are available in the Tender Document.

iii) Annexure A (to be filled and uploaded in the same file and format.)

iv) Annexure –A 1 (to be filled and uploaded in the same file and format)

v) Annexure B –Terms and Conditions (in the view only format and can be downloaded)

vi) Annexure B1–Standard Terms and Conditions (in the view only format and can be downloaded)

vii) **Declaration format-1** -Declaration towards offering lowest rate on Rs. 20 Bond paper (in the view only format and can be downloaded-to be up loaded and attached to Annexure A duly filled).

viii) **Additional Format** (In the view only format and can be downloaded – to be uploaded).

ix) The offer with condition are liable to be rejected

2. **Submission of Tender details through Karnataka Public Procurement Portal.**
   i) The Tender details as specified in the Annexure-A should be filled and the same should be uploaded.
   ii) The tenderers shall pay the tender processing fee through any of the following e-payment modes. The details are available at the end of this document.
      1. Credit Card
      2. Debit Card
      3. National Electronic Fund Transfer (NEFT)
      4. Over the Counter (OTC) (ICICI Bank)
   iii) The necessary documents shall be scanned and attached along with Annexure-A and Annexure – A1.

3. **Submission of Commercial Offer through Karnataka Public Procurement Portal.**
   The commercial details as specified in the tender shall be filled and uploaded in the same format, which shall be encrypted using the digital signature certificate of the tenderer. The end rate shall be provided by the tenderer in the appropriate field against each item. The Commercial offer shall not be submitted in hard copy. Only offer uploaded through Karnataka Public Procurement Portal will be considered for evaluation.

4. **OPENING OF TENDERS**
   i) The Tenders will be opened online on the due date and time at the Stores and Purchase Branch, Central Offices, BMTC, Bengaluru - 560 027.

   ii) The Tenderers or their representatives may be present on the date, time and place of opening of the commercial offer when the commercial details of the Tenderers can be viewed.

   iii) The Commercial offers of all the Tenderers which are opened are available for free view in the Web site to the Tenderers, from the date and time of its opening.

   iv) The Tender inviting authority reserves the rights to extend the last date of receipt of the Tender which would be available in the Karnataka Public Procurement portal.

5. **PRICES:**
   The end rate inclusive of all taxes (IN INDIAN RUPEES) shall be uploaded by the bidder in the Karnataka Public Procurement Portal.

6. **PRE-AWARD PENAL CLAUSE:**
   After opening of the tender, if any Service provider **WITHDRAW** their offer in view of wrong quote in the Karnataka Public Procurement

Portal OR claim any modification on their offered rates, the offer of such firm will not be considered and the firm will be **BLACK LISTED FOR TWO FUTURE TENDER CYCLES** beside forfeiting their EMD**.**

7. **PAYMENT:**

100% payment within 30 days from the date of submission of bill to the CLWO, BMTC.

***** Please note that, No other payment conditions will be accepted by BMTC.**

8. **VALIDITY:**

i) The Offer should be valid for **90 days** from the date of opening of the Tender for acceptance of offers and the successful Tender has to extend the validity of the Offers till the completion of the Work Order. He should hold the price valid for the tender period and should give a commitment in this regard in the bid itself. No increase in the rate decided on any account will be entertained during the period of execution of the Tender.

ii) The Tender inviting Authority may seek extension of the initial validity of offer by writing, in case of delay in acceptance of the tenders.

9. **E.M.D.**

i. The EMD (Refundable to unsuccessful bidders) as prescribed shall be submitted online through the Karnataka Public Procurement Portal using any of the following 4 modes.

1. Credit Card
2. Debit Card
3. National Electronic Fund Transfer (NEFT)
4. Over the Counter (OTC) (ICICI Bank)

The EMD will be forfeited in the following cases:-

a) If the Tenderer withdraw the Quotation or make any modification in the Rates, Terms and Conditions before the expiry of the initial validity period i.e., **90 days** from the date of opening of the Tender.

b) If the specified Security Deposit is not paid within Seven days on acceptance of the offer.

10. **SECURITY DEPOSIT:**

a) The successful Tenderer will be intimated through letter of Intent for providing services with a request to submit the Security Deposit as prescribed and to start services simultaneously so as to release the regular Purchase/Work Order.

b) Before starting the services, the Successful Tenderer has to pay Security Deposit as prescribed, in the Form of DD of any Nationalized Banks OR Public Sector Banks OR Private Sector Banks – Indian Banks, drawn in favor of the CAO-FA, BMTC, Central Offices, Bengaluru-560027 or Bank Guarantee of any Nationalized Banks OR Public Sector Banks OR Private sector Banks – Indian Banks in favour of Controller of Stores & Purchases, BMTC, Central Offices, Bengaluru-560027. The Bank Guarantee should be submitted in the format prescribed by the Corporation. The Bank guarantee submitted in any other manner is not acceptable. **The Bank Guarantee should be valid up to 18 months from the date of LOI.** The corporation reserves the right to accept the Security Deposit in any other forms. The Regular Purchase/Work Order will be placed only on receipt of the Security Deposit.

c) The Security Deposit is liable to be forfeited either in full or in part, if the Tenderer on whom the Work order is placed, fails to complete the services as per the terms and conditions of the Work order or in case of non settlement of claims. The Security Deposit will be refunded after completion of contract period OR after settlement of all claims.

d) The Security Deposit does not carry any interest. The validity of the Security Deposit to be extended suitably as per the request of the purchaser**.**

11. **GENERAL:**

i) The Quantity indicated in the Tender is approximate requirement. However, the actual quantity may vary to the extent for ± 25% of the tendered quantity as per the requirements at the time of releasing the order. Accordingly services are to be effected.

ii) The Tender Accepting Authority at any time before passing order of acceptance may reject all the tenders on the ground of changes in the scope of work, failure of anticipated financial sources, or any other grounds which would render the procurement un-necessary or impossible.

iii) The services provider shall undertake to abide by all the terms and conditions of the tender.

iv) In the matter of any disputes, the decision of the Managing Director, BMTC is binding on all the Tenderers.

12. **DECLARATION-1:**

a) The declaration-1 shall be given on the stamp paper of Rs.20/- as per the format provided. If the Tenderer is found guilty i.e., given wrong information in this regard as on the date of tender opening, they will be liable for disqualification.

b) The Declaration-1 shall be scanned and attached in electronic mode (scanned).

13. **FORCE MAJEURE CLAUSE:**

a) "Neither party shall be liable for any failure to perform its obligations hereunder where such failure is as a result of acts of God (including fire, flood, earthquake, storm, Hurricane or other natural disasters, war, invasion, act of foreign enemies, hostilities (whether war is declared or not), civil war, terrorist activities, Govt. sanction, blockage, embargo or any such events which are beyond the reasonable control of the parties. Notice informing such occurrence shall be sent the other party within 3 days of such occurrence. However, the acts such as labour disputes, strikes, lockouts or any such industrial unrest in organisation of the Service provider shall not be considered for such failures".

b) During the existence of any of the above conditions, the Service provider shall be excused from delivering the products to the buyer and the buyer shall be at liberty to purchase the product elsewhere to that extent during such period but shall again resume off take from the Service provider, on receipt of the Service providers notice of readiness to resume performance.

c) Similarly, the buyer shall be at liberty to refuse to accept the supplies from the Service provider and the Service provider shall be at liberty to sell the product elsewhere during the period (when the buyer is unable to receive the supplies from the Service provider), but. the Service provider shall again resume supplies on receipt of the buyer's notice of readiness to resume acceptance.

d) As soon as the cause of Force Majeure has been removed, the Party (buyer or Service provider) whose ability to perform its obligations has been affected shall notify the other of such cessation immediately and resume supply/ service.

14. **CORRUPT/FRAUDULENT PRACTICE:**

“Corrupt Practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of the public official in the procurement process or in contract execution.

“Fraudulent Practice” means a misrepresentation of facts in order influence a procurement process or the execution of a contract to the detriment of BMTC, and includes collusive practice among the tenderers (prior to or after tender submission) designed to establish tender prices at artificial non-competitive levels and to deprive BMTC of the benefits of free and open competition .

i. Tenderers / Service providers / Contractors should not be associated, or have been associated in the past , directly or indirectly, with a firm or any of its affiliates which have been engaged by the BMTC to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the goods to be purchased under this Invitation of Tenders.

ii. Tenderers / Service providers / Contractors shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of Karnataka.

iii. Tenderers / Service providers / Contractors shall not make attempts to establish unsolicited and unauthorized contact with the Tender Accepting Authority, Tender Inviting Authority or Tender Scrutiny Committee after the opening of the Tender and prior to the notification of the Award and if any attempt by the tenderer to bring to bear extraneous pressures on the Tender Accepting Authority shall be sufficient reason to disqualify the tenderer.

iv. In such cases, the Tender inviting authority

a) Will reject a proposal for award if it determines that the Tenderers / Service providers / Contractors recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
b) Debarment of tenderers: the procurement entity may debar tenderers, for a period not exceeding 3 years, from the participation in its tenders, following such procedure as may be prescribed on the grond that tenderer is engaged in corrupt or fraudulent practices in competing or executing the contract including misleading the procuring entity at any stage of procurement activity with a fraudulent intention.

v. Furthermore, Tenderers / Service providers / Contractors shall be aware of the provision stated below.
    a. The Tenderers / Service providers / Contractors shall permit the BMTC to inspect their accounts and records relating to the performance and to have them audited by auditors appointed by BMTC if so required.

b. BMTC may at any time terminate the Contract by giving written notice to the Tenderers / Service providers / Contractors, if they becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Tenderers / Service providers / Contractors, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the BMTC.

vi. Termination for Default

BMTC may, without prejudice to any other remedy for breach of contract by written notice of default sent to the Tenderers/ Service providers / Contractors, terminate the contract in whole or part.

i. If the Tenderers / Service providers / Contractors fails to deliver any or all of the Goods within the period(s) specified in the contract, or within any extension thereof granted by BMTC or
ii. If the Tenderers / Service providers / Contractors fails to perform any other obligation(s) under the Contract.

15. Disputes Resolution Clause: In case of any legal dispute arising between BMTC and any Tenderers shall be within the jurisdiction of Bangalore Courts only.

16. Appeal: The Appellant Authority as per provision of KTPP of the Government of Karnataka.

17. Arbitration Clause :

a) In case of Dispute or difference arising between the BMTC and the agency relating to any matter arising out of or connected with this agreement, such disputes or difference shall be settled in accordance with the Arbitration and Conciliation Act, 1996, by a Sole Arbitrator. The Sole Arbitrator shall be appointed by agreement between the parties; failing such agreement, by the appointing authority namely the 12Indian Council of Arbitration/President of the Institution of Engineers (India)/The International Centre for Alternative Dispute Resolution (India). A certified copy of the appointment Order shall be supplied to each of the Parties.

b) Arbitration proceedings shall be held at Bangalore Karnataka, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English.

c) The decision of the arbitrators shall be final and binding upon both parties. The cost and expenses of Arbitration proceedings will be paid as determined by the Arbitrator. However, the expenses incurred by each party in connection with the preparation, presentation etc. of its proceedings shall be borne by each party itself.

CONTROLLER OF STORES AND PURCHASES

[TENDER INVITING AUTHORITY]